

# Sale and Supply of Alcohol Act 2012

Fees from 18 December 2013

## Managers Certificates

Description	Application Fee
New and renewal Certificates	\$316.25

---

## Special Licences

Special Licence Class	Description	Application Fee
Class 1	1 large event; more than 3 medium events; more than 12 small events	\$575.00
Class 2	1 to 3 medium events; 3 to 12 small events	\$207.00
Class 3	1 or 2 small events	\$63.25

### Note:

- A large event means an event that will be attended by more than 400 people
  - A medium event means an event that will be attended by between 100 - 400 people
  - A small event means an event that will be attended by less than 100 people
  - The final determination of the size of the event and special licence class will be made by Council.
- 

## On, Off, and Club licences (including renewals)

Fees category for premises	Application Fee	Annual Fee
Very low	\$368.00	\$161.00
Low	\$609.50	\$391.00
Medium	\$816.50	\$632.50
High	\$1023.50	\$1035.00
Very high	\$1207.50	\$1437.50

Council must assign a fees category to the premises based on the type of premises, its trading hours and enforcement history. See the fees calculator below to determine your premises fees category.

---

## Other fees

Fee type	Description	Fee
Temporary authority	Carry on the sale and supply of alcohol (eg change of ownership)	\$296.70
Temporary licence	Sell alcohol from other premises where the licensed premises are unfit for the sale of alcohol due to unforeseen events or undergoing repair	\$296.70
Permanent club charter	Holder of a permanent club charter under section 414	\$632.50
Extract from register	Extract from the register of applications	\$57.50

## Fees calculator

Fees are based on a “cost/risk rating” of each premises and take into account the type of premises, hours of operation and any enforcement actions in the previous 18 months. A weighting for each of these will produce the rating for the premises as shown below.

<b>Type of premises (on licences)</b>	<b>Weighting</b>
Night clubs, Taverns, Adult premises, “Class 1” restaurants	15
Hotels, Function centres, “Class 2” restaurants, Universities and Polytechnics	10
“Class 3” restaurants, other premises not specified elsewhere	5
Theatres/cinemas, BYO restaurants	2
<b>Type of premises (off licences)</b>	<b>Weighting</b>
Supermarket, grocery store, bottle store	15
Hotel or tavern with off licence	10
Remote sale premises, other premises not specified elsewhere	5
Winery cellar doors	2
<b>Type of premises (club licences)</b>	<b>Weighting</b>
“Class 1” clubs	10
“Class 2” clubs	5
“Class 3” clubs	2

### Note:

“Class 1” restaurant is defined as a restaurant having a significant separate bar operated at least once a week in the manner of a tavern (in the opinion of council).

“Class 2” restaurant is defined as a restaurant having a separate bar area that is not operated in the manner of a tavern at any time (in the opinion of council).

“Class 3” restaurant is a restaurant that only serves alcohol to the table and does not have a bar area.

“Class 1” clubs are defined as clubs which in the opinion of the council are large clubs with over 1000 members over the age of 18 (eg large workingmen’s clubs)

“Class 2” clubs are defined as clubs which do not fit the definition of a class 1 or class 3 club (eg large sports clubs, medium size RSAs)

“Class 3” clubs are defined as clubs which in the opinion of the council are small clubs with up to 250 members over the age of 18 and which operate a bar for 40 hours or less a week (eg small sports clubs, small RSAs).

<b>Latest trading time allowed by on or club licence</b>	<b>Weighting</b>
2am or earlier	0
Between 2.01am and 3.00am	3
All other closing times	5
<b>Latest trading time allowed by off licence</b>	<b>Weighting</b>
10pm or earlier	0
Any time after 10pm	3

<b>Number of enforcements in last 18 months</b>	<b>Weighting</b>
None	0
1	10
2 or more	20

## To Calculate Your Fees Category

### 1 Calculate Cost/Risk rating

	Description from table above	Weighting from table above
Weighting for type of premise		+
Latest hours for which licensed		+
Number of enforcements in last 18 months		+
<b>Cost/Risk Rating (total of weightings)</b>		<b>=</b>

*The “cost/risk rating” is the combined total of the weightings for each of the three parameters. To determine the cost/risk rating for your premises add the three weightings applicable to your premises.*

### 2 Determine Fees Category

Cost/Risk rating (total weighting)	Fee Category	Application fee (GST incl)	Annual fee (GST incl)
0-2	Very low	\$368.00	\$161.00
3-5	Low	\$609.50	\$391.00
6-15	Medium	\$816.50	\$632.50
16-25	High	\$1023.50	\$1035.00
26+	Very high	\$1207.50	\$1437.50

**Note: Council will make the final determination and assign the fees category.**